



Parkinson's Queensland Incorporated Minutes of the Annual General Meeting

10.00am Saturday, 1 November 2014
Eskitis Institute, Griffith University
Brisbane Innovation Park
Don Young Road, Nathan Qld 4111

1. Welcome and Declaration of Quorum

The President John Bird, welcomed all members and special guests, outlined the procedure for the meeting and declared a quorum present

2. Attendance

- a. Present**
As Per list at Attachment 1
- b. Apologies**
As per list at Attachment 2
- c. Proxies**
As per list at Attachment 2

3. Receipt of Minutes of AGM held on 26 October 2013

Resolved that the Minutes of the Annual General Meeting held on 26 October 2013 be adopted as an accurate record.

Moved: John Bird
Seconded: Abi Kharkar

4. Reports:

a. President

John Bird summarised his President's report, contained in full in the Annual Report 2013-2014, and stated that research will continue to be supported due to the successful operations of Parkinson's Queensland Inc.

John Bird stated he would not be contesting the position of President for Parkinson's Queensland Inc. and Graham Kerr would now serve on the Parkinson's Australia Board representing Parkinson's Queensland Inc.

John Bird thanked all Staff, Volunteers, The Management Committee Members and the CEO, Helen Crew who has gone to extraordinary lengths

for the good of Parkinson's Queensland Inc. He wished to thank everyone for their support.

Resolved to adopt the President's Report for 2013-2014.

Moved: John Bird
Seconded: Abi Kharkar

John Quinn gave a vote of thanks to John Bird as outgoing President of Parkinson's Queensland Inc.

b. Chief Executive Officer

The Chief Executive Officer, Helen Crew referred to her report in the Parkinson's Queensland Inc Annual Report 2013-2014 in which we saw further growth and much activity.

2013 – 2014 Highlights

- The four key objectives from our Strategic Plan are
 1. Service Delivery
 2. Advocacy and Empowering Consumers
 3. Research
 4. Corporate Governance.
- National Rebranding now complete
- Our participation in the National Aged Care Pilot Program
- The continued co-operations between all State and Parkinsons Australia
- The collaboration between Queensland Ballet and PQI and the introduction of Dance for Parkinson's Program
- The success of A Walk In The Park in 2013
- The creation of our Health Team, who are also collaborating with other Not For Profit organisations
- The introduction of Hospital Packs to our members
- Our new marketing material giving us a professional look.

Helen Crew recorded her thanks to the Management Committee of Parkinson's Queensland; Patron, Professor Peter Silburn; Ambassadors, Sue and Neil Page, Support Group Coordinators; all speakers who give their time for our Seminars; members and staff of Parkinson's Queensland Inc.

Helen Crew also made special mention to John Bird for all his assistance during the past 2 ½ years of working together.

John Quinn asked for an update on Parkinson's NSW with regard to their affiliation with Parkinson's Australia. John Bird responded that Parkinson's NSW would be holding an AGM shortly and it was anticipated they would re-affiliate with Parkinson's Australia.

John Bird spoke of the DBS survey in the Annual Report on Page 15 and that independent reviewers had reviewed the document. John Bird thanked Sue and Neil Page and the DBS Support group for the effort put into this report.

Resolved to adopt the CEO's Report for 2013-2014.

Moved: John Bird
Seconded: David Martin

c. Treasurer (including receipt of Financial Statements and Auditor's Report)

Treasurer Abi Kharkar provided a snapshot of the financials for the 2013 2014 year. With the proceeds from fundraising we are currently running with a small surplus.

Peter Fletcher asked for clarification of what covered Admin Fees in operating costs in the Annual Report, and should that be more detailed. The Treasurer responded that a more detailed hard copy financial report was available for distribution to the meeting.

Resolved to adopt the Treasurer's Report for 2013-2014 including the Financial Statements and Auditor's Report for the financial year ending 30 June 2014.

Moved: Abi Kharkar
Seconded: John Bird

5. Election of Committee Members for 2014-2015

Nomination forms, properly proposed, seconded and agreed to have been received from the following persons seeking election to the Management Committee of Parkinson's Queensland Inc for the next 12 months.

1. President - Graham Kerr
2. Treasurer - Abi Kharkar
3. Secretary - Jane Bangrove
4. Committee Member - Ruth Coleman
5. Committee Member – Shayne Gilbert
6. Committee Member - David Greenup

Resolved that those listed above be elected to the nominated positions.

6. Appointment of Auditor for 2014-2015

Resolved that George & Ridgway Public Accountants be appointed as Auditors for Parkinson's Queensland Incorporated for the 2014-2015 financial year.

Moved: Abi Kharkar
Seconded: John Bird

7. Notification of Insurance

President advised the members that the Management Committee of Parkinson's Queensland Inc has ensured that insurance requirements have been met and are current.

8. General Business

Peter Fletcher commented that for the National Conference taking place next year he would like to see the speakers kept to time and to see intervals between each speaker to allow for movement between them. He asked if it was possible to put this forward to the organising committee. Helen Crew and Graham Kerr would relay this request to the organising committee based in Adelaide.

A Certificate of Appreciation was awarded to Susan Heal for her outstanding service as a volunteer assisting PQI with legal and government compliance. As Susan was not present at the meeting the CEO will present Susan with this certificate at the PQI office.

A Certificate of Appreciation was awarded to John Bird for his outstanding 5 years of service to Parkinson's Queensland as a member of the Management Committee. Graham Kerr thanked John for all his hard work both on a local and national level.

A vote of thanks to John Bird by the members of the AGM was recorded.

9. Close of Meeting

The President thanked members for their attendance and declared the meeting closed at 10:28am.

10. Guest Presentation – Associate Professor George Mellick

Signed: _____
Graham Kerr - President

Dated: _____

ATTACHMENT 1

**Parkinson's Queensland Incorporated
2014 Annual General Meeting
Financial Members Attendance List
1 November 2014**

Terry Ball
Margaret Ball
John Bird
Madonna Brady
Helen Crew
Dennis Dowling
Mary Fletcher
Peter Fletcher
Allan Greenup
David Greenup
Graham Kerr
Abi Kharkar
Jeni Lewington
Angela Martin
David Martin
George Mellick
Neil Page
John Quinn
Patricia Walker
James Walker
Joan Whitham

Non Financial Members in attendance

Steven Bentley
Leanne Greenup
Jamila Iqbal
Megh Mohan
Elise Tune
Belinda Wilson

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Apologies

Apologies were received from the following members

Leslie Cansdell
Audrey Kennedy
Elizabeth Lawnton
Demitri Patukins
Neal and Linda Selklars
Peta Simpson

Proxy Votes

The President was nominated to vote as proxy for the following

J Aspinall
Heather Austin
Susan Borer
Sandra Brauer
George Andrew Dean
Aureole Edwards
Frank Ellett
Dawn Groves
Violet May Horne
Sam Hutson
Donald James Jones
Audrey Kennedy
Raymond William Lewis
Maree Louise Millard
Maxwell Moloney
Shirley Morero
Thelma Neuman
Richard Norman
John O'Sullivan
William Pavey
Max Henry Petersen
Robert Arthur Robinson
Alan John Scanes
Walter Schramm
Patsy Slatyer
S Smedley
Ian Stewart
Gary Strathdee
Elias Tsimboukis
Malcolm & Sylvia Volk
Reg Walker